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**From:** Freedhoff, Michal [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=68244626D8EC401CA9FDE11E11A151F3-FREEDHOFF,]  
**Sent:** 5/18/2021 9:26:17 PM  
**To:** Knott, Steven [Knott.Steven@epa.gov]  
**CC:** Siciliano, CarolAnn [Siciliano.CarolAnn@epa.gov]; Mosby, Jackie [Mosby.Jackie@epa.gov]; Matten, Sharlene [Matten.Sharlene@epa.gov]; Wooge, William [Wooge.William@epa.gov]; Coates, Joyce [Coates.Joyce@epa.gov]; Tyler, Tom [Tyler.Tom@epa.gov]  
**Subject:** RE: FOR PRINCIPAL DEPUTY AA's SIGNATURE: SGE Personnel Appointments  
**Attachments:** Attch1 To Be Signed Propper\_Catherine\_3110-15.pdf revised.pdf; Attch2 To Be Signed Vieira de Paula-Moraes\_Silvana\_3110-45.pdf; Attch1 To Be Signed Vieira de Paula-Moraes\_Silvana\_3110-15.pdf; Attch2 To Be Signed Lange\_Sabine\_3110-45.pdf; Attch1 To Be Signed Lange\_Sabine\_3110-15.pdf; 2\_Brown Zachary3110-45 to be signed.pdf; 1\_Brown Zachary\_3110-15 to be signed.pdf

Michal Freedhoff, Ph.D.  
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Office of Chemical Safety and Pollution Prevention  
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**From:** Knott, Steven <Knott.Steven@epa.gov>  
**Sent:** Tuesday, May 18, 2021 4:28 PM  
**To:** Freedhoff, Michal <Freedhoff.Michal@epa.gov>  
**Cc:** Siciliano, CarolAnn <Siciliano.CarolAnn@epa.gov>; Mosby, Jackie <Mosby.Jackie@epa.gov>; Matten, Sharlene <Matten.Sharlene@epa.gov>; Wooge, William <Wooge.William@epa.gov>; Coates, Joyce <Coates.Joyce@epa.gov>; Tyler, Tom <Tyler.Tom@epa.gov>  
**Subject:** FOR PRINCIPAL DEPUTY AA's SIGNATURE: SGE Personnel Appointments

Michal,

Attached are three packages to extend Special Government Employee personnel appointments for the SAP and/or SACC. All three are in our pool of prospective ad hoc participants. By noon Thursday, May 20, we request six signatures (two for each package).

We ask you to sign the first two attachments in each package, helpfully labeled "To Be Signed." The technical names for the forms are the 3110-15 and 3110-45.

Also attached is a single form 3110-15 for a previously approved package. The Human Resources Office Shared Service Center requested a clarification on this and future forms that will help them when assigning position titles for our SGEs. Therefore, we are requesting that you also sign the revised form.

We hope to submit these seven forms to our HR Shared Service Center by no later than COB May 20th.

Please let us know if you have any questions.

Thanks.

Steve

Steven M. Knott, MS

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